

## STUDENT ICT USER AGREEMENT POLICY

### (MOBILE ELECTRONIC EQUIPMENT, INTERNET, AND SOCIAL MEDIA)

*The Currajong School takes a zero-tolerance approach to child abuse and is fully committed to ensuring that its strategies, policies, procedures, and practices meet all **Child Safe Standards as specified in Ministerial Order No. 870 (2015)***

## The Currajong School

### Mobile Electronic Equipment Policy

### **Policy for the Use of Mobile Phones, Portable Computer Games, MP3 Players/iPods, Cameras and Similar Devices by Students.**

#### **Introduction**

When these technologies are misused by students they can be very disruptive to teaching and learning and in some cases cause harm. The Currajong School acknowledges that students may need to be in possession of a mobile telephone at School for reasons relating to their safety in travelling to and from school. The School also allows the use of electronic games before school and during lunch play to allow students some 'down time'.

Many of the newer devices now have inbuilt cameras. Taking photographs or videos while at school or engaged in school-related activities by students is only permitted using school equipment and under the direct teacher supervision. Depending on the particular circumstances and purpose of the photography, the permission of staff, parent/ carer or student may also be required. A number of students do not have permission to be photographed.

#### **Where students bring a mobile telephone, portable computer game, MP3 player/iPod and similar devices to School:**

#### **Student Responsibilities**

- The student must take full responsibility for these devices. The School will not be responsible for any loss, theft or damage. Students who bring them to school do so at their own risk. All devices brought to school must be NAMED.
- Students must not use electronic devices to disrupt the learning environment or interfere with the operation of the School.
- Mobile phones and MP3 player/iPods/iPads must be turned off and handed into the office for the day on arrival at school. At no time will a student be permitted to use their own mobile phone or MP3 player/iPod/iPad during the

day or during a school outing. Students who do not travel independently are not permitted to bring mobile phones to school.

- Electronic devices must not be used to send offensive or objectionable messages, threaten, bully, intimidate or otherwise harass other people through any SMS or text message, photographic, video or other data transfer system available on the device.
- Any games loaded on devices brought into school must have a rating that is appropriate for use within a School environment (E, G or PG only).
- Students are under no circumstances permitted to access online material via the internet using these devices.

**Improper use of mobile telephones or other electronic devices (including in-built cameras) will result in:**

- Confiscation of the device until such time as a parent or caregiver is able to attend school to collect the device. Any photographs taken without permission will be deleted.
- Further disciplinary action in cases where students have bullied or threatened or harassed other students or staff via the mobile telephone or other personal communication device or where the device has been used to take photographs or display inappropriate material.

*We understand the responsibilities of using mobile electronic equipment and support the School by guiding our/my child towards appropriate use of such equipment.*

**Student:** Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Parent:** Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**ICT AND INTERNET  
ACCEPTABLE USE POLICY  
THE CURRAJONG SCHOOL**



**STUDENTS**

- I will take good care of all computer/ICT equipment at School.
- When I am using the Internet at School, I promise to go only to sites that are given to me by staff.
- I will always follow the staff's direction.
- If I find myself in unsuitable locations, I will click on the Home or Back button and tell the staff.
- I will not install or download any software/apps.
- I will not give out personal information such as my password, surname, address, phone number or photograph or that of family or friends.
- When writing emails, I will only use friendly and acceptable language.
- I will not have any involvement with any ICT material or activity which might put myself or anyone else at risk (e.g. bullying or harassing)
- I will keep food and drink away from the computer equipment.
- I will not alter any computer settings or personalise my computer in any way.
- I will not delete any software/apps without staff permission.
- I will not search for inappropriate content on the internet

I must use the Internet in a responsible way. If I break the rules above, I accept that I may lose privileges and the use of my computer. I understand that the School may take disciplinary action in accordance to the School's Anti-bullying Policy.

Name \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

**PARENTS**

We/I understand that my child \_\_\_\_\_, will be given supervised access to the Internet for educational purposes. We/I also understand that this access is a privilege, which can be withdrawn by the School if our/my child does not follow the rules governing the use of ICT. We understand that the School may take disciplinary action in accordance to the School's eSmart and Digital Technologies Policy.

We/I pledge to support the School by guiding our/my child towards appropriate computer and Internet use at home. We/I will also encourage our/my child to follow the rules at School and ensure that he/she understands that he/she must accept the consequences if he/she fails to follow these rules.

We/I agree to be responsible for any damage that my child directly causes to ICT equipment.

Name/s \_\_\_\_\_

Signature/s \_\_\_\_\_ Date \_\_\_\_\_

## EVALUATION

This policy will be reviewed as per our three-year review cycle or more often if necessary due to changes in regulations or circumstances.

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|----------------|--------------|--------------|
| Approval date: | Approved by: | Next review: |
| October 2021   | School Board | October 2024 |



The Currajong School acknowledges the traditional owners of this country throughout Australia and their continuing connection to land and community. We pay our respects to them and their cultures and to the elder's past, present and emerging.